**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, October 19, 2016**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the September 14, 2016 meeting and the September 28, 2016 special meeting**
4. **Financials – Darla Vanduren**
5. **Approval of the Annual Audit Report – Darla Vanduren**
6. **Wellness Program Update – Shelly Henderson**
* Monthly report
1. **Consultant Report – Sean White**
* Final budget and rates
* Review analysis of projected liability under the excise tax provision of the ACA
1. **Legal Counsel Follow-Up**
* Decision regarding legal counsel representation for the Trust
1. **Policy Review**
* Policy 220, Investment Guidelines, Proposed Revisions (first reading)
1. **Benefits Department – Randi Seaberg**
* Open enrollment update
1. **Upcoming November Agenda Items**
* Open enrollment closes (Randi)
* Investment Summary Review (Jayson)
* Annual investment policy review and recommendations from investment consultant (Jayson)
* Review performance of investment manager(s) (Jayson)
1. **Other**
2. **Adjournment**